

Reports

PATRICIAN COLLEGE OF ARTS AND SCIENCE Internal Quality Assurance Cell – IQAC

Date : 04/11/2023

Time : 11:00

a.m

Venue : DataScience Lab – D-Block

INVITE:



Saint Patrick
Patron



PATRICIAN COLLEGE OF ARTS AND SCIENCE, ADYAR

A Christian Minority Institution
Affiliated to the University of Madras & Re- Accredited 'A+' Grade by NAAC in 2021.
Ranked 17th in India among Non- Autonomous Colleges by Education World
Awarded 4 Star with Mentor Status by Innovation Cell, MoE, Govt. of India
Green Champion award 2022 by Government of Tamil nadu



Bishop Daniel Delany
Founder

**IQAC Quality Initiative : Workshop & Hands-on-Training
for Admin Staff on :
Basic AI Tools**

Resource Persons : Ms Srivaishnavi Asst Prof, Dept of BCA
Dr Surya Susan Thomas, Asst Prof, Dept of Data Science
Patrician College of Arts and Science, Adyar, Chennai

Venue: Data Science Lab-D Block

Date: Saturday, 4th Nov 2023 @ 11:00a.m

Dr. Arokiamary Geetha Doss
Principal

Dr. Fatima Vasanth
Academic Director

Bro. Dr. A. Stanislaus
Director & Secretary

PROGRAMME SCHEDULE:

PATRICIAN COLLEGE OF ARTS AND SCIENCE, ADYAR, CH-20**Basic AI Tools: Workshop & Hands-On-Training for Admin Staff****A Quality Initiative by IQAC****Date:** Saturday 4th Nov 2023**Time:** 11:00a.m**Venue:** Data Science Lab – D-Block**PROGRAMME SCHEDULE**

| | | |
|---------------|--|--|
| 11:00-11:05am | Prayer | Mr Nagarjun. IQAC Addnl Coordinator |
| 11:05-11:10am | Welcome Address and Orientation about the Workshop | Mr. Daniel Chalke, IQAC Coordinator |
| 11:10-11:45am | Basic AI Tools: Workshop & Hands-on-Training | Ms Srivaishnavi , Asst Prof, Dept of BCA Dr Surya Susan Thomas, Asst Prof, Dept of Data Science |
| 11:45-11:50am | Interactive Session | |
| 11:50am | Vote of thanks | Mr Berlin, Admin Staff |

REPORT:

The workshop, organized as a quality initiative by IQAC, began with a prayer led by Mr. Nagarjun, IQAC Additional Coordinator, setting a positive tone for the event. Following this, Mr. Daniel Chalke, the IQAC Coordinator, delivered a warm welcome address and provided an insightful orientation about the workshop, highlighting the significance of basic AI tools in the modern administrative landscape.

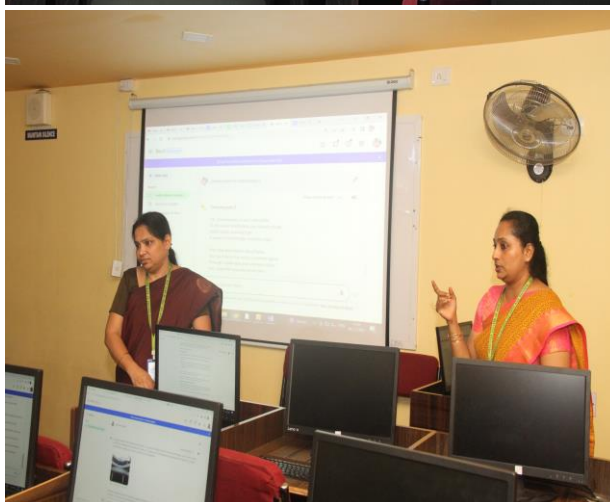
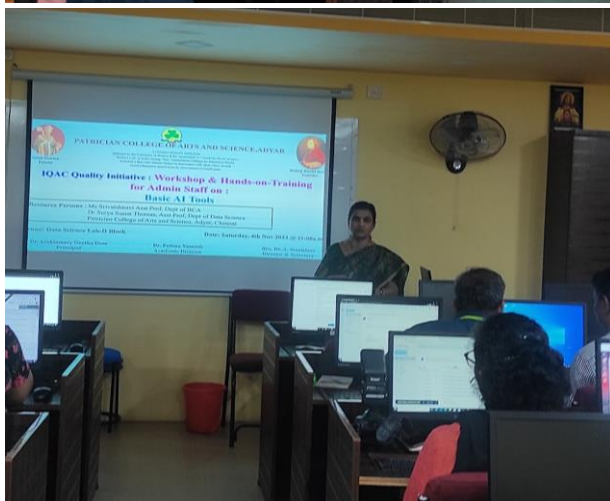
The core part of the event was a hands-on training session on fundamental AI tools, which was conducted by Ms. Srivaishnavi, Assistant Professor from the Department of BCA, and Dr. Surya Susan Thomas, Assistant Professor from the Department of Data Science, led this segment. They covered a range of essential AI tools, including Chat GPT , BARD for Content generation, Google Lens, Quill Bot for rephrasing, and Wepik for powerpoint presentation, providing the admin staff with valuable insights and practical experience in these tools.

The workshop also featured an interactive session, allowing participants to engage in discussions and seek clarification on various aspects of AI tools. This interactive component fostered an open exchange of ideas and information, enhancing the learning experience.

The event concluded with a vote of thanks delivered by Mr. Berlin, member of the admin staff. Mr. Berlin not only expressed gratitude on behalf of the participants but also proposed generating a small report as a program outcome using Chat GPT, highlighting the practical application of the skills acquired during the workshop.

In summary, the "Basic AI Tools Workshop & Hands-On Training for Admin Staff" was a successful endeavor that equipped the administrative staff with essential AI knowledge and practical skills. It showcased the commitment of IQAC to enhancing the quality of training and professional development within the institution, ultimately contributing to the growth and efficiency of the administrative team.

Photos:





Geo Tagged Photos

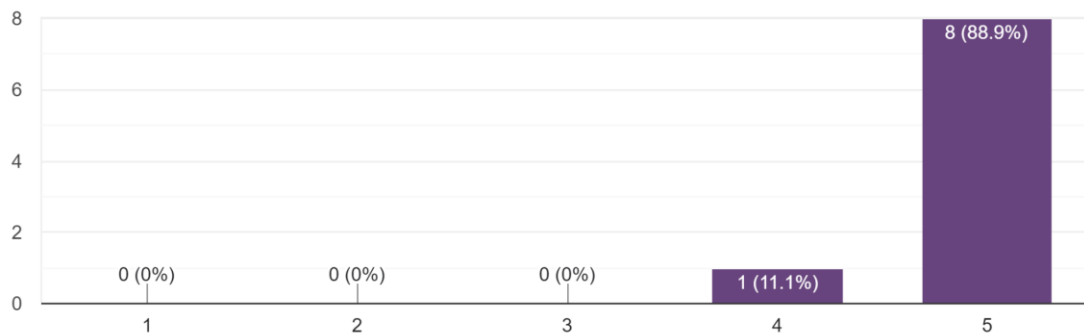




Feedback:

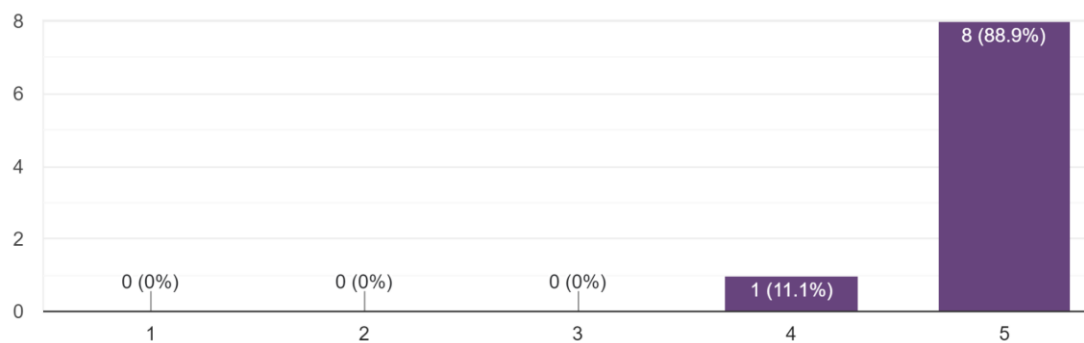
The Training Programme is well organized

9 responses



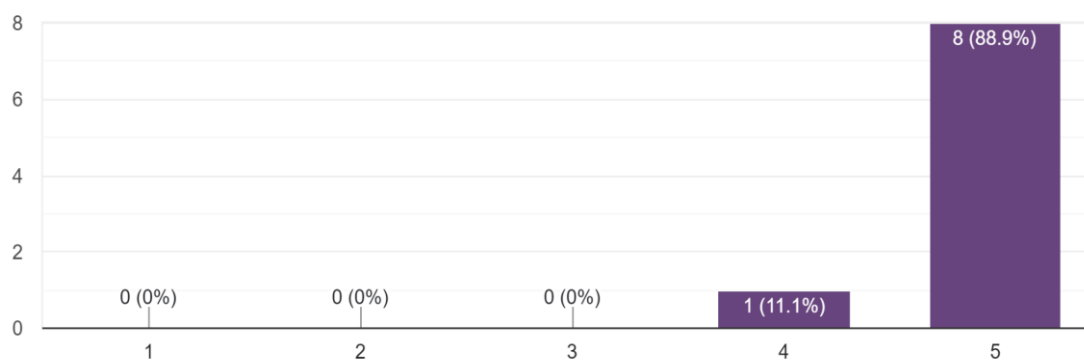
The Speaker thought the concepts clearly

9 responses



Did the training Programme help you

9 responses



Give your comments and suggestions

9 responses

great workshop

Very useful session

Learned so many things espically in chat gpt and bard.... Thanks a lot for teach this mam

Good but fast paced.

We were thought 4 new AI tools i request to teach 2 at a time say for an hour 2 if we had to learn we would have got more knowledge. But I thank the efforts put by the team

Excellent

The session was good

Very useful and informative.

The program was good and useful too

PATRICIAN COLLEGE OF ARTS AND SCIENCE



Internal Quality Assurance Cell

in association with

ED Cell



Report on

HANDCRAFTED SOAP MAKING

FOR SUPPORT STAFFS

On

Saturday, 4th November 2023

Invitation:





PATRICIAN COLLEGE OF ARTS AND SCIENCE, ADYAR

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IQAC Quality Initiative : Workshop for Support Staff on :

Handcrafted Soap-Making

In association with ED Cell

Resource Persons : Dr Gopinathan Asst Prof, Dept of Commerce
Dr Vaidegi, Coordinator, ED Cell
Patrician College of Arts and Science, Adyar, Chennai

Venue: Students Cafeteria

Date: Saturday, 4th Nov 2023 @ 11:00a.m

Dr. Arokiamary Geetha Doss
Principal

Dr. Fatima Vasanth
Academic Director

Bro. Dr. A. Stanislaus
Director & Secretary

Programme Schedule:

Date: Saturday 4th Nov 2023

Time: 11:00 a.m

Venue: Students Cafeteria

PROGRAMME SCHEDULE

| | | |
|---------------|--|---|
| 11:00:11:05am | Silent Prayer | |
| 11:05-11:10am | Welcome Address and Orientation about the Workshop | Dr Vaidegi, Coordinator, ED Cell |
| 11:10-11:35am | Workshop – Handcrafted Soap-making | Dr Gopinathan, Asst Prof, Dept of Commerce(General) |
| 11:35-11:40am | Interactive Session | |
| 11:40am | Vote of thanks | Ms Mahalakshmi, Coordinator-Documentation-IQAC |

Objective of the Programme:

- It provides entrepreneurship opportunities for support staff members to increase their earnings.
- To provide multi-skill training for in-house purposes.
- Enhance employee morale and feeling of self-worth.

Resource Persons:

Dr.Vaidehi.T, Coordinator, ED Cell & Asst. Prof, Department of Commerce



Dr.Gopinath, A, Asst. Prof, Department of Commerce

Report of the Programme:

The programme started with the silent prayer. Dr.Vaidehi., Coordinator, ED Cell & Asst. Prof, Department of Commerce, welcomed the gathering and oriented the support staff about the need of this training programme. Dr.Fatima Vasanth, Academic Director, felicitated the gathering and explained them the importance of learning these employability skill based items, which provides an added income for their livelihood. Mr.Daniel Felix Joseph Chalke,

Asst.Prof, Department of Management and IQAC Coordinator motivated the group to actively participate in this programme.

The hands on training session started with Dr.Gopinath, Assistant Professor, Department of Commerce, demonstrated in detail the making of Dish wash liquid, Phenyl, Plastic wire basket making.



Resource person demonstrating the making of Dishwash Liquid and Phenyl to the Support Staff



Resource persons and active Participants of the session



The resource person clearly explained the step by step process of procuring raw materials, measurement of ingredients, cost involved and profit achieved in making these products. The support staff members volunteered in making the process and participated with enthusiasm. Mrs.Mahalakshmi, Asst. Professor, Department of Management, IQAC Documentation Committee Coordinator, delivered the vote of thanks.

No of Beneficiaries: 15

Outcome of the Programme:

The programme provided better space for the support staff members to engage in entrepreneurial activities. The workshop motivated them to learn new skills and provided an insight that these self-employment training programmes can improve their standard of living

Attendance Sheet:

Patrician College of Arts and Science, Adyar, Chennai
IQAC Quality initiative - Workshop & Hands-on- Training on Handcrafted Soap-Making- 04.11.2023

| S No | Support Staff | Signature |
|------|--------------------------|----------------------|
| 1 | Mrs. M.Gowri | |
| 2 | Mr. P.Karuppannan | P. Karuppannan |
| 3 | Mrs. G. Bhuvaneshwari | G. Bhuvaneshwari |
| 4 | Mr.E.Sathish | E. Sathish |
| 5 | Mr.Somasundaram K | |
| 6 | Mrs. R.Lakshmi | R. Lakshmi |
| 7 | Mr.G.Karthik | |
| 8 | Mr.T.Bharathy | T. Bharathy |
| 9 | Mrs.R.Janaki | R. Janaki |
| 10 | Mrs. V.Kumari | V. KUMARI |
| 11 | Mrs. P.Amutha | |
| 12 | Mrs.C. Folowra Mary | C. Folowra Mary |
| 13 | Mrs.K.Jayamala | K. Jayamala |
| 14 | Mr.J.Yesu Kalaiarasan | J. Kalai |
| 15 | Mrs.P.Premavathi | P. Premavathi |
| 16 | Mr.D.Tamilarasan | |
| 17 | Mr.A.Jaikumar | |
| 18 | Mrs.Anburani Pettarraj P | Anburani Pettarraj P |
| 19 | Mr.Senthil Kumar G | |
| 20 | Mr.Kumar | C. Kumar |
| 21 | Mr.Jhon Paul | Jhon |
| 22 | Swamikannu | |

Feedback:

Support staff members thanked the organizing team for this initiative. They gave an positive oral feedback about the programme. Both male and female staff members felt the training was very useful.

